



RSPCA Westmorland Branch
Registered Charity No. 232236

Annual Report to December 2021



Bowness Shop



Our new building

Charity registration number: 232236

RSPCA Westmorland Branch

Annual Report and Financial Statements

for the Year Ended 31 December 2021

RSPCA Westmorland Branch

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RSPCA Westmorland Branch

Reference and Administrative Details

Trustees	Mrs G Bland, Secretary (appointed 4 September 2021) Dr A Cleasby Mr D Bennett, Treasurer Mr A Green, Cat re-homing co-ordinator Mrs S Halsall-Williams Mrs J Kitchen, Dog Rehoming Coordinator and Secretary (resigned 4 September 2021) Ms A Miller Dr E Tuckey Mrs A Wheatley (appointed 4 September 2021)
Branch Partnership Manager	Mrs D McCabe
Inspectorate	Mr R Melloy Chief Inspector
Senior Management Team	Mrs C Lowe, Branch Manager Mrs L Fisk, Shop Manager Mrs H Stalker, Animal Rescue and Welfare
Principal Office	The Ruth Pedley Building Beezon Fields Kendal Cumbria LA9 6BL
Charity Registration Number	232236
Bankers	Barclays Bank Highgate Branch 9 Highgate Kendal LA9 4DF
Independent Examiner	Stables Thompson & Briscoe Chartered Accountants & Business Advisors Lowther House Lowther Street Kendal LA9 4DX

RSPCA Westmorland Branch

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2021.

Objectives and activities

Objects and aims

The objects of the Branch are to promote the work and objects of the Society - to promote kindness and to prevent or suppress cruelty to animals by all lawful means — with particular reference to the Branch area, in accordance with the policies of the Society.

Objectives, strategies and activities

The main aims of the Branch are:-

- ~ To support our local Inspectors by taking in, free of charge, mistreated or abandoned animals. Animals in our care receive veterinary treatment, vaccination, neutering, microchipping and are assessed for rehoming.
- ~ To provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes.
- ~ To provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes.
- ~ To respond to enquiries from the public (both direct and via the Society's national call centre) about animals locally and offer free animal care advice

Public benefit

The Trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public.

All Charities in England and Wales must have charitable aims that are for public benefit. Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The report highlights the Branch's main activities and demonstrates the benefit provided to the public. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

The Committee would like to thank all volunteers: shop assistants, collectors, dog walkers, fundraisers, animal fosterers, home visitors etc. for all their hard work and support.

Achievements and performance

2021, what a year. A year of challenges and a year of change.

The year started with the challenge of Covid. Again, we had to close our shop and furlough the staff. This time we did manage to keep our manager, Linda on as we could do collect sales as well as online sales. Nevertheless the effect on morale and finances was impactful.

RSPCA Westmorland Branch

Trustees' Report

The downside was the financial buffer of legacies received in 2020 didn't happen in 2021. Donations and fundraising events completely stopped. There became a challenge on cashflow. We are grateful to the government for schemes and grants available to us.

During lockdown we had been looking for a retail outlet in the Ambleside, Windermere area.

We found a unit in Quarry Rigg Bowness near the Cinema. After some discussion the Trustees agreed on a lease with the Landlord. The staff set about shopfitting and employing staff. It opened in May 2021 on a 3 year lease. Its still developing and growing now. Volunteers and donations are most welcome.

With the reopening of the Kendal shop we began slowly to welcome back customers and volunteers alike. Sadly, not all our volunteers felt able to return. We are grateful to them for their contribution and would like to formally thank them here as we weren't able to recognise their work as we would usually have done.

Ironically, the increase in online sales in lockdown caused some issues on reopening as the additional stock was in the way of the day to day running.

A chance throw away comment about lack of space and a speculative surfing of available storage in Kendal resulted in finding Riverview for sale. The Trustees recognised this building would go a long way to meeting their aims set out in the 2019 workshop.

A successful closed bid resulted in the Branch becoming the owners of Riverview. Again, chance conversations resulted in two potential buyers for the office on Highgate. After careful consideration one buyer was selected and the sale completed in 2022.

Riverview was renamed The Ruth Pedley Building by Tim Farron at our AGM on the 4th September.

There are still a number of changes to be made to the building and grounds that are ongoing and we will be able to report on progress to you in the 2022 report.

2021 also welcomed a new member of staff, Hayley Stalker. The Trustees recognised at their 2019 workshop an additional member was required to assist in the office and to develop the fundraising side and social media as well as some practical work. Unfortunately lockdown hampered that start up. Hayley joins with over 20 years animal rescue experience.

Lockdown meant that any fundraising had to be done online, these created some fun highlights especially the virtual pet show. Redundancies at the RSPCA meant there was a gap created in animal collections and rescue of wild animals. Hayley found herself gravitated towards that work and forging a local relationship with Kendal College Animal Rescue Unit.

She also worked on a number of Feral cat colonies alongside other local charities and Branches. As a result she is now an RSPCA wild animal rescue volunteer trained and supported by Inspector Graham from Cockermouth.

2021 also brought changes to the Trustee line up. Aly Wheatley and Glynis Bland joined the Trustees and bring a great deal of experience and expertise in their field.

We also had to say goodbye to Jean Kitchen who was the dog rehoming coordinator as well as a Trustee. She left to pursue her other passions especially music. She gave many years' service to the Branch and we would like to thank her for her dedication and great work.

The Trustees would like to thank both Milnthorpe Kennels and Moss Lea Cattery for their going above and beyond, without their support the Branch could not do the rehoming work they do.

The unsung heroes are the volunteers, both in the shops and dog walking etc. They are invaluable in helping us achieve the numbers we do rehome. We know we have lost some due to the pandemic, we are always looking for new recruits, in the above roles as well as Trustees.

RSPCA Westmorland Branch

Trustees' Report

The Trustees would also like to thank the staff. The challenges of covid and a new shop and cover for sickness have all been hard these last two years and their unswerving dedication is not unrecognised.

The Trustees could not forget the animals.

Its not always good news and we acknowledge that, but here are some stories of interest.

Loki

A yellow cross breed dog. Inspector Chris Towler was called to reports of a dog being beaten up out of a van in old Tebay. Apparently, the dog had pooped in the footwell of the van near a lunchbox. The beating was prolonged. The branch took Loki in and out to foster (we are very grateful to them). The diligent investigation led to a court case. The owner pleaded guilty and as well as a fine and community service was banned for keeping animals for five years.

That meant Loki could be rehomed, and we are delighted that he is now in his forever home and settling well.

Appleby

As a Branch we normally have nothing to do with the operations at Appleby Horse Fair.

2021 changed that, with a change of date, reduced RSPCA staff and some already booked leave they were short. The lockdown had also encouraged breeding of puppies for sale.

A number of different dogs were found in a trailer and whilst the Inspectors were investigating two more people attended and got rather heated. The Inspectors took all the dogs (15) The Branch ended up with 13 dogs (we have space for 6). Some dogs were riddled with lice. All had a large worm burden. Some had coccidiosis. After treatments, samples taken for tests we managed to farm out most of the dogs to foster. Again, thank you to those fosterers. Ginger had three pups unweaned. Two little (what we thought) Poms, a poodle, a shih-tzu plus cockers and sprockers. Some dogs ended up being returned to legitimate owners. We had one die overburdened we believe. The rest waited for court. We are happy to report they pleaded to 15 charges of neglect.

The dogs have all either been adopted by their fosterers or rehomed to lovely homes.

Collaboration with other charities is one thing we have been doing much more of this year. Local charities as well as our normal route through the RSPCA branches. As a result we have been able to successfully move on a number of dogs that either we were oversubscribed on (a litter of 9 pups) or where we could not meet their needs, or where they have had no interest, one was six months. We will look to use these routes more often where the action would be in the best interests of the dog.

The entry and rehoming of cats has been quiet in 2021. Lockdown seemed to impact on cats needing to come in and strangely the number of Feral cats.

There were times when we were very quiet. We had the odd cat with kittens, but not many. Two pregnant cats we took in for an Inspector that once weaned, the Mums were neutered and returned to the owner. This helps avoid a multicat household developing.

One of our favourites was Patch, she was nearly thirteen and twice the size she should have been. She was nearly 9kilo's! Sadly her fur was matted as she was unable to reach to groom herself. Bev at the cattery kindly gave her a shave. From there she went on to lose 1.5k with us before finding a lovely home.

Just to end here is Holly happily rehomed. (C21 037)



RSPCA Westmorland Branch

Trustees' Report

Financial review

The charity's income for the year was £199,557, down £221,872 principally due to the high level of legacies received last year. Costs were up £58,527 due to the new shop and the move to the Riverview Centre. The investment value also fell at the year end so that there was a reduction in reserves for the year of £88,750.

This still left free reserves (after taking out tangible assets) of £419,490.

Policy on reserves

The Branch holds reserves in order that the levels of services provided for animal welfare may be maintained if there should be a reduction in incoming resources.

Reserves in this context mean funds that are available for the Branch's general purposes after all commitments have been met. Tangible fixed assets (buildings, vehicles, furniture and equipment) are not included within reserves but investment assets are. Investment assets (currently the M&G Charibond Charities Fixed Interest Common Investment Fund) are regarded as funds available to the branch and not a tangible fixed asset.

In addition to such "unrestricted reserves" the Branch may also hold additional "restricted reserves"; such reserves represent funds donated for a specific purpose, which cannot be used for anything other than the purpose for which they were donated.

The target level for reserves is calculated as the total expenditure for the two previous accounting periods. This should ensure at least two years of operations following a drastic financial downturn. The target level for the year 2022 is calculated as follows:

Expenditure for 2020 £212,886
Expenditure for 2021 £271,414
Target reserves for 2022 £484,300

The branch currently has £419,490 free reserves. In December 2014, the Trustees designated £300,000 of branch reserves for the purpose of purchasing new branch premises for use as a shop, office and meeting room in the centre of Kendal. Premises were sought in 2017 without success and the trustees have reviewed this business plan and amended it to extend to the whole of the South Lakes and not necessarily to include a shop, but to include a training room to allow the Branch to deliver the current programmes of the Society. This reserve was increased to £500,000 in 2021. Since a property has now been purchased this reserve has now been released, but there are plans to develop the building which will require further funds.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

RSPCA Westmorland Branch

Trustees' Report

Investment policy and objectives

As of 31 December 2021, the Branch investment policy was to retain some funds on a cash basis, held in a range of deposit and savings accounts whilst sourcing a property to purchase with some of the invested funds.

The Branch continues to have quick and easy access to its funds in Barclays Bank current accounts, a Barclays Bank deposit account and a Virgin Charity Deposit Account. This allows for sufficient cash to meet the ongoing day to day needs of the branch.

The branch has invested in the M&G Charibond Charities Fixed Interest Common Investment Fund which generates substantial quarterly dividends. The value of the fund is dependent on stock market fluctuations and at the 31 December 2021 was valued at £320,955, £316,894 less than last year following a withdrawal to facilitate the property purchase.

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year, and whenever reserve levels are reviewed.

Structure, governance and management

Nature of governing document

The Society for the Prevention of Cruelty to Animals was founded on the 16 June 1824 and was granted the "Royal" prefix in 1840. The current constitution of the Royal Society for the Prevention of Cruelty to Animals, (the Society), was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the Society is governed by the RSPCA Act and by the rules of the Society. Membership of the Society is by subscription and may be on a life, annual, ex-officio or junior basis.

An elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society manages the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The RSPCA Westmorland Branch (the Branch), is an unincorporated charitable association and a separately registered Branch of the Society. The charity operates as an autonomous branch of the National RSPCA subject to its rules for Branches.

Recruitment and appointment of trustees

Trustees are sourced from current members and the wider community. A non member has to be a member for three months before they can be elected as a Trustee. A vetting process takes place including confirming their willingness to act and establishing they are not barred from acting.

Induction and training of trustees

A new Trustee who is not already a volunteer would complete the volunteer induction process and then continue into following the guidance notes for Trustees.

Arrangements for setting key management personnel remuneration

The branch manager is the key management personnel. The trustees set remuneration for all staff, including key management, at Branch meetings.

Organisational structure

The Branch is governed by a Committee, who are Trustees of the Branch, elected at the AGM. They have individual and collective "responsibility" for the management of the Branch and its funds. The Trustees hold meetings which are minuted, at least every two months at which decisions are made. The day to day running of the Branch is delegated to the Branch Manager.

RSPCA Westmorland Branch

Trustees' Report

Financial instruments

Objectives and policies

The Charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The charity does not use derivative financial instruments.

Cash flow risk

The Charity's activities expose it primarily to the financial risks of changes in economic activity and interest rates. The charity investments are held in M&G Charibonds to minimise investment risk.

Credit risk

The Charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The Charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.


The Charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

Liquidity risk

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity uses a mixture of long-term and short-term debt finance.

Further details regarding liquidity risk can be found in the Statement of accounting policies in the financial statements.

The annual report was approved by the trustees of the charity on 13/05/22 and signed on its behalf by:



Mr D Bennett
Trustee

RSPCA Westmorland Branch

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 13/5/22 and signed on its behalf by:



.....
Mr D Bennett
Trustee

RSPCA Westmorland Branch

Independent Examiner's Report to the trustees of RSPCA Westmorland Branch

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 10 to 27.

Respective responsibilities of trustees and examiner

As the charity's trustees of RSPCA Westmorland Branch you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the RSPCA Westmorland Branch's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of RSPCA Westmorland Branch as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chloe Chapman-Hastwell ACA
ICAEW

Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Date: 16/05/2022

RSPCA Westmorland Branch

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	79,267	79,267	324,948
Charitable activities	3	23,816	23,816	21,012
Other trading activities	4	80,550	80,550	49,059
Investment income	5	<u>15,924</u>	<u>15,924</u>	<u>26,410</u>
Total Income		<u>199,557</u>	<u>199,557</u>	<u>421,429</u>
Expenditure on:				
Raising funds	6	(115,560)	(115,560)	(85,087)
Charitable activities	7	<u>(155,854)</u>	<u>(155,854)</u>	<u>(127,799)</u>
Total Expenditure		<u>(271,414)</u>	<u>(271,414)</u>	<u>(212,886)</u>
Gains/losses on investment assets		<u>(16,894)</u>	<u>(16,894)</u>	<u>7,269</u>
Net movement in funds		(88,751)	(88,751)	215,812
Reconciliation of funds				
Total funds brought forward		<u>949,219</u>	<u>949,219</u>	<u>733,407</u>
Total funds carried forward	20	<u><u>860,468</u></u>	<u><u>860,468</u></u>	<u><u>949,219</u></u>

All the charity's activities in both years were unrestricted.

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 is shown in note 20.

RSPCA Westmorland Branch
(Registration number: 232236)
Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	305,978	30,435
Investments	15	<u>455,955</u>	<u>772,849</u>
		<u>761,933</u>	<u>803,284</u>
Current assets			
Stocks	16	12	120
Debtors	17	3,741	7,517
Cash at bank and in hand	18	<u>101,217</u>	<u>143,687</u>
		104,970	151,324
Creditors: Amounts falling due within one year	19	<u>(6,435)</u>	<u>(5,389)</u>
Net current assets		<u>98,535</u>	<u>145,935</u>
Net assets		<u>860,468</u>	<u>949,219</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>860,468</u>	<u>949,219</u>
Total funds	20	<u>860,468</u>	<u>949,219</u>

The financial statements on pages 10 to 27 were approved by the trustees, and authorised for issue on 13/5/22 and signed on their behalf by:



.....
Mr D Bennett
Trustee

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

RSPCA Westmorland Branch meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling and rounded to the nearest £.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Donated services and facilities

Where services or facilities are provided to the Charity as a donation that would normally be purchased from our suppliers, this benefit is included in the financial statements at its fair value unless its fair value cannot be reliably measured, then at the cost to the donor or the resale value of goods that are to be sold.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £250.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

Asset class	Depreciation method and rate
Land and buildings	2% straight line
Short leasehold property	4% straight line
Shop fittings	20% straight line
Office fixtures and fittings	15% straight line
Plant and machinery	15% straight line
Branch van	20% straight line

Investment properties

Investment property is carried at fair value, derived from the current market prices for comparable real estate determined annually by external valuers. The valuers use observable market prices, adjusted if necessary for any difference in the nature, location or condition of the specific asset. Changes in fair value are recognised in profit or loss.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Donated goods are not valued for inclusion in stock due to the difficulty of attributing a fair value. Instead donated goods are recorded as income once sold.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

2 Income from donations and legacies

	Unrestricted funds	Total 2021 £	Total 2020 £
	General £		
Donations and legacies;			
Collections, appeals and donations	44,105	44,105	33,693
Legacies and bequests	6,244	6,244	263,675
Gift aid reclaimed	8,678	8,678	3,941
Grants, including capital grants;			
Government grants	19,853	19,853	23,210
Subscriptions	387	387	429
	<u>79,267</u>	<u>79,267</u>	<u>324,948</u>

3 Income from charitable activities

	Unrestricted funds	Total 2021 £	Total 2020 £
	General £		
Animal adoptions	13,246	13,246	18,252
Case charge	10,520	10,520	2,760
Other	50	50	-
	<u>23,816</u>	<u>23,816</u>	<u>21,012</u>

4 Income from other trading activities

	Unrestricted funds	Total 2021 £	Total 2020 £
	General £		
Trading income - RSPCA shops;			
Sales of donated goods under gift aid	35,744	35,744	18,868
Sales of donated goods	40,423	40,423	27,883
Sales of goods and services	1,233	1,233	419
Other trading income	1,121	1,121	1,224
Events and other support income;			
Events	1,167	1,167	-
Pet Insurance Commission	862	862	665
	<u>80,550</u>	<u>80,550</u>	<u>49,059</u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

5 Investment income

	Unrestricted funds	Total 2021	Total 2020
	General £	£	£
Interest receivable on bank deposits	374	374	360
Other income from fixed asset investments	10,030	10,030	15,250
Income from rents	5,520	5,520	10,800
	<u>15,924</u>	<u>15,924</u>	<u>10,800</u>
	<u>15,924</u>	<u>15,924</u>	<u>26,410</u>

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds	Total 2021	Total 2020
	General £	£	£
Marketing and publicity	26	26	2,347
	<u>26</u>	<u>26</u>	<u>2,347</u>
	<u>26</u>	<u>26</u>	<u>2,347</u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

b) Costs of trading activities

	Unrestricted funds	Total 2021	Total 2020
Note	General £	£	£
Costs of goods sold	1,329	1,329	821
Depreciation, amortisation and other similar costs	2,639	2,639	1,965
Hire of other assets (Operating leases)	2,103	2,103	1,021
Motor expenses	1,026	1,026	425
Rates and waste	1,342	1,342	1,453
Water rates	507	507	684
Light, heat and power	2,547	2,547	2,396
Insurance	-	-	245
Plant repairs	6,297	6,297	2,300
Telephone and fax	1,297	1,297	787
Printing, postage and stationery	333	333	349
Shop professional fees	2,742	2,742	258
Commission	2,031	2,031	1,926
Rent	17,425	17,425	12,000
Staff costs	8 73,916	73,916	55,219
	<u>115,534</u>	<u>115,534</u>	<u>81,849</u>

c) Investment management costs

	Note	Total 2021 £	Total 2020 £
Other investment management costs;			
Maintenance charges		-	891
		<u>-</u>	<u>891</u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

	Direct costs £	Allocated support costs £	Total 2021 £
Costs of generating donations and legacies	26	-	26
Costs of trading activities	114,508	1,026	115,534
	114,534	1,026	115,560

	Direct costs £	Allocated support costs £	Total 2020 £
Costs of generating donations and legacies	2,347	-	2,347
Costs of trading activities	81,424	425	81,849
Investment management costs	891	-	891
	84,662	425	85,087

7 Expenditure on charitable activities

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Veterinary supplies	6,762	6,762	10,242
Veterinary costs (Exc homing)	7,934	7,934	8,430
Veterinary costs (homing)	10,910	10,910	11,352
Boarding cats	8,792	8,792	12,220
Boarding dogs	38,206	38,206	29,047
Other Animal Welfare costs	10,547	10,547	6,497
Support costs	67,853	67,853	48,192
Governance costs	4,850	4,850	1,819
	155,854	155,854	127,799

	Activity undertaken directly £	Activity support costs £	2021 £	2020 £
Veterinary supplies	6,762	-	6,762	10,242
Veterinary costs (Exc homing)	7,934	-	7,934	8,430
Veterinary costs (homing)	10,910	-	10,910	11,352
Boarding cats	8,792	-	8,792	12,220
Boarding dogs	38,206	-	38,206	29,047
Other costs	10,547	67,853	78,400	54,689
	83,151	67,853	151,004	125,980

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

8 Analysis of governance and support costs

	2021	2020
	£	£
Animal Welfare costs:		
Professional fees	900	2,910
Repairs and renewals	3,876	652
Printing, postage and stationery	248	-
Motor expenses	2,936	1,486
Travel and subsistence	858	45
Depreciation of motor vehicles	1,729	1,239
Depreciation of plant and machinery	-	165
	<u>10,547</u>	<u>6,497</u>
Other Support Costs:		
Wages and salaries	40,833	20,861
Staff training	110	317
Rates and waste	1,324	457
Water rates	143	147
Light, heat and power	1,685	773
Insurance	-	1,216
Repairs and renewals	9,972	2,247
Telephone and fax	1,310	1,973
Printing, postage and stationery	1,607	2,643
Branch contribution	1,300	13,520
Motor expenses	-	55
Travel and subsistence	-	100
VAT Annual Adjustment	1,954	1,241
Sundry expenses	-	17
Depreciation of freehold property	5,927	420
Depreciation of plant and machinery	680	262
Depreciation of fixtures and fittings	1,007	1,524
Loss on disposal of tangible assets held for charity's own use	-	418
	<u>67,853</u>	<u>48,192</u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

Governance costs

	Unrestricted	Total	Total
	General	2021	2020
	£	£	£
Independent examiner fees			
Examination of the financial statements and preparation of accounts	1,624	1,624	1,462
Other fees paid to examiners	636	636	132
Legal fees	2,590	2,590	225
	4,850	4,850	1,819

9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2021	2020
	£	£
Loss on disposal of fixed assets held for the charity's own use	-	418
Depreciation of fixed assets	11,982	5,575

10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

11 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	108,959	73,979
Social security costs	2,600	-
Pension costs	3,190	2,101
Other staff costs	110	317
	<u>114,859</u>	<u>76,397</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Administration	2	1
Shop staff	5	3
	<u>7</u>	<u>4</u>

The average head count (number of staff employed) was 7 (2020 - 5) during the year.

No employee received emoluments of more than £60,000 during the year

12 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>1,624</u>	<u>1,462</u>
Other fees to examiners		
Taxation compliance services	396	-
All other services	240	132
	<u>636</u>	<u>132</u>

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Motor vehicles £	Total £
Cost				
At 1 January 2021	21,000	35,576	13,280	69,856
Additions	<u>275,365</u>	<u>6,910</u>	<u>5,250</u>	<u>287,525</u>
At 31 December 2021	<u>296,365</u>	<u>42,486</u>	<u>18,530</u>	<u>357,381</u>
Depreciation				
At 1 January 2021	9,660	26,663	3,098	39,421
Charge for the year	<u>5,927</u>	<u>3,893</u>	<u>2,162</u>	<u>11,982</u>
At 31 December 2021	<u>15,587</u>	<u>30,556</u>	<u>5,260</u>	<u>51,403</u>
Net book value				
At 31 December 2021	<u>280,778</u>	<u>11,930</u>	<u>13,270</u>	<u>305,978</u>
At 31 December 2020	<u>11,340</u>	<u>8,913</u>	<u>10,182</u>	<u>30,435</u>

15 Fixed asset investments

	2021 £	2020 £
Investment properties	135,000	135,000
Other investments	<u>320,955</u>	<u>637,849</u>
	<u>455,955</u>	<u>772,849</u>

Investment properties

	Investment properties £
Cost or Valuation	
At 1 January 2021	<u>135,000</u>
Provision	
At 31 December 2021	<u>-</u>
Net book value	
At 31 December 2021	<u>135,000</u>
At 31 December 2020	<u>135,000</u>

The property left to the charity was valued by Farrell Heyworth, Estate Agents, at £135,000 on an open market value basis at 31 December 2020.

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 January 2021	637,849	637,849
Revaluation	(16,894)	(16,894)
Disposals	<u>(300,000)</u>	<u>(300,000)</u>
At 31 December 2021	<u>320,955</u>	<u>320,955</u>
Net book value		
At 31 December 2021	<u>320,955</u>	<u>320,955</u>
At 31 December 2020	<u>637,849</u>	<u>637,849</u>

16 Stock

	2021 £	2020 £
Stocks	<u>12</u>	<u>120</u>

17 Debtors

	2021 £	2020 £
Trade debtors	-	1,640
Prepayments	176	248
Accrued income	135	-
VAT recoverable	<u>3,430</u>	<u>5,629</u>
	<u>3,741</u>	<u>7,517</u>

18 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	89	7
Cash at bank	5,131	5,440
Short-term deposits	95,797	138,140
Other cash and cash equivalents	<u>200</u>	<u>100</u>
	<u>101,217</u>	<u>143,687</u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

19 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	5,194	4,149
Accruals	<u>1,241</u>	<u>1,240</u>
	<u><u>6,435</u></u>	<u><u>5,389</u></u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

20 Funds

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2021 £
Unrestricted funds						
<i>General</i>						
General unrestricted funds	314,219	199,557	(271,414)	194,022	(16,894)	419,490
<i>Designated</i>						
Building fund	500,000	-	-	(500,000)	-	-
Investment property	135,000	-	-	-	-	135,000
Fixed asset fund	-	-	-	305,978	-	305,978
	<u>635,000</u>	<u>-</u>	<u>-</u>	<u>(194,022)</u>	<u>-</u>	<u>440,978</u>
Total funds	<u>949,219</u>	<u>199,557</u>	<u>(271,414)</u>	<u>-</u>	<u>(16,894)</u>	<u>860,468</u>

The specific purposes for which the funds are to be applied are as follows:

The £500,000 set aside to find a suitable property to deliver future programmes and meet the needs of the community was released in the year following the purchase of the property.

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2020 £
Unrestricted funds						
<i>General</i>						
General unrestricted funds	433,407	286,429	(212,886)	(200,000)	7,269	314,219
<i>Designated</i>						
Building fund	300,000	-	-	200,000	-	500,000
Investment property	-	135,000	-	-	-	135,000
	<u>300,000</u>	<u>135,000</u>	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>635,000</u>
Total funds	<u>733,407</u>	<u>421,429</u>	<u>(212,886)</u>	<u>-</u>	<u>7,269</u>	<u>949,219</u>

RSPCA Westmorland Branch

Notes to the Financial Statements for the Year Ended 31 December 2021

21 Analysis of net assets between funds

	Unrestricted funds		Total funds at
	General	Designated	31 December
	£	£	2021
			£
Tangible fixed assets	-	305,978	305,978
Fixed asset investments	320,955	135,000	455,955
Current assets	104,970	-	104,970
Current liabilities	(6,435)	-	(6,435)
Total net assets	<u>419,490</u>	<u>440,978</u>	<u>860,468</u>
	Unrestricted funds		Total funds at
	General	Designated	31 December
	£	£	2020
			£
Tangible fixed assets	30,435	-	30,435
Fixed asset investments	137,849	635,000	772,849
Current assets	151,324	-	151,324
Current liabilities	(5,389)	-	(5,389)
Total net assets	<u>314,219</u>	<u>635,000</u>	<u>949,219</u>

22 Operating lease commitments

Property leases

The lease commitments were as follows:

	Note	2013	2020
		£	£
Lease payments due within one year		24,500	12,000
Lease payments due between one and five years		<u>27,625</u>	<u>24,000</u>
		<u>52,125</u>	<u>36,000</u>



Loki



Sheba, before and after



Appleby Dogs Mum with pup.



Feral Kittens neutered and released



Some feral cats have a pretty good life after being neutered by us.

Please help us continue this work in 2022 in any way you can.